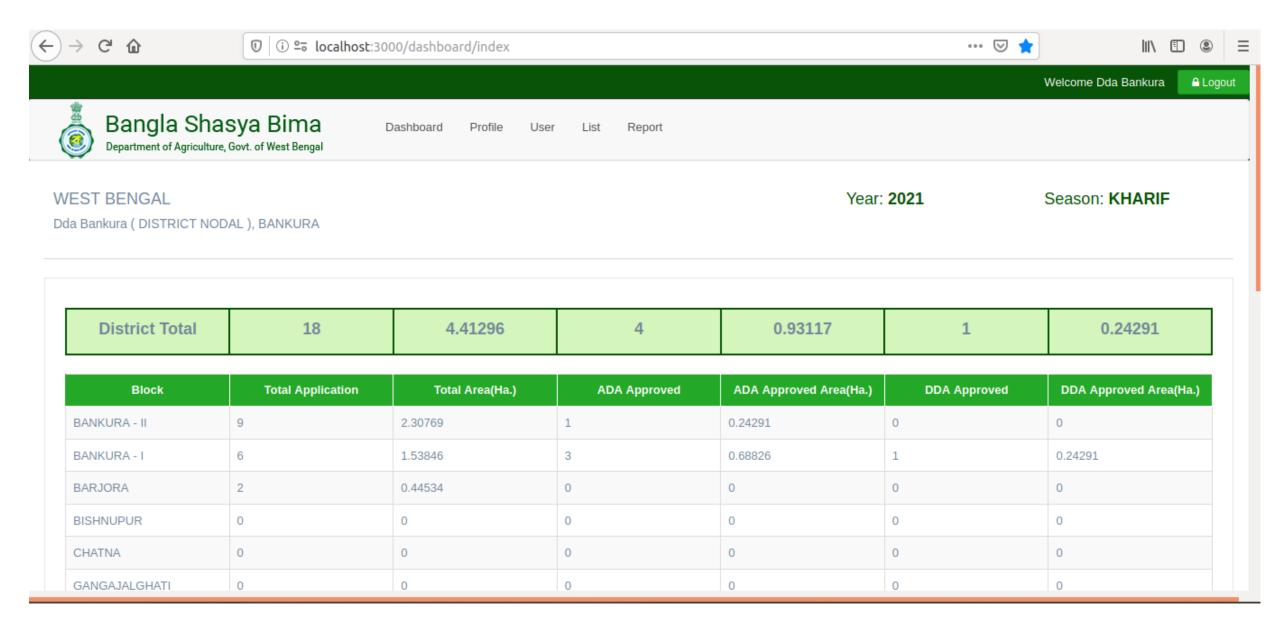
Tutorial for working operation of DDA(Admn).

Developed by InGreens in collaboration with WEBEL. .

1. DASHBOARD



2. PROFILE

CHANGE PASSWORD

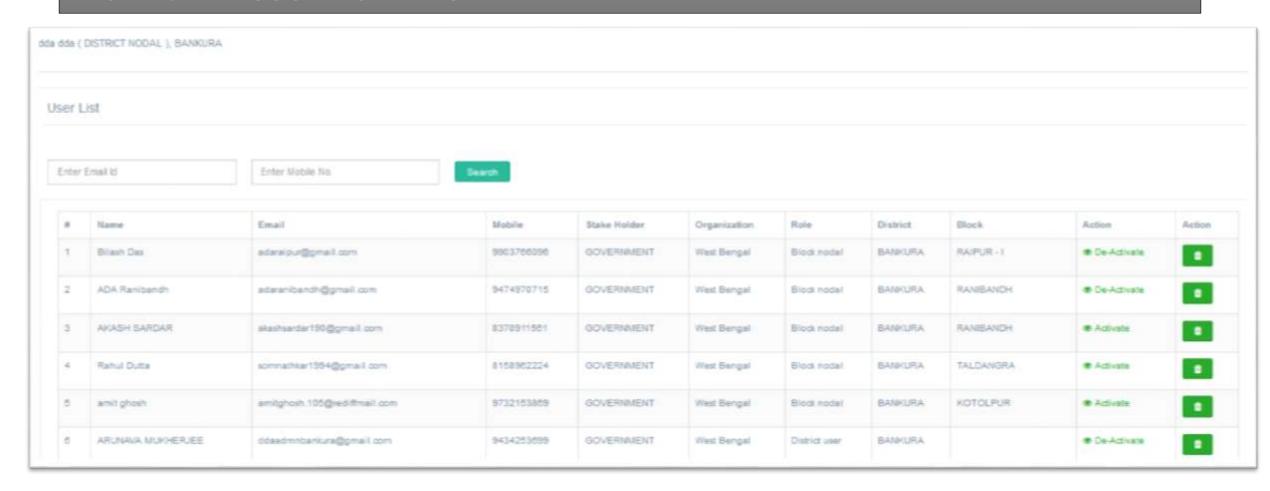


EDIT PROFILE



3.USER LIST

- A DDA-Admn CAN ACTIVATE / DE-ACTIVATE USERS —which are specifically BLOCK NODALS OR ASST. DA officers. To access, kindly click on Users>List. The page will open.(Pic. Below).
- Keeping the Users convenience in mind, 2 options are provided for effortless searching of the requisite User. These SEARCH options are :- (A) SEARCH THROUGH EMAIL ID & (B) SEARCH THROUGH MOBILE NUMBER.



4. SUBMITTED LIST

- Here applications that are submitted by the Insurance Intermediary are shown in the List.
- The applications here in this list are still lying in an UN-APPROVED state.
 These applications are to be approved by the respective Block Nodals of that district. Post APPROVAL, these applications will directly go to the ADA APPROVED LIST. (mentioned in the next point).
- Only VIEW option is enabled per application. Hence, this list assists in the overall supervision or cross —check of applications- to the DDA(Admn) of his respective district.
- For effective & smooth functioning, 3 SEARCH FILTERs-- Application ID, Block & Crop are given in this List.

Submitted List

Enter Application Id

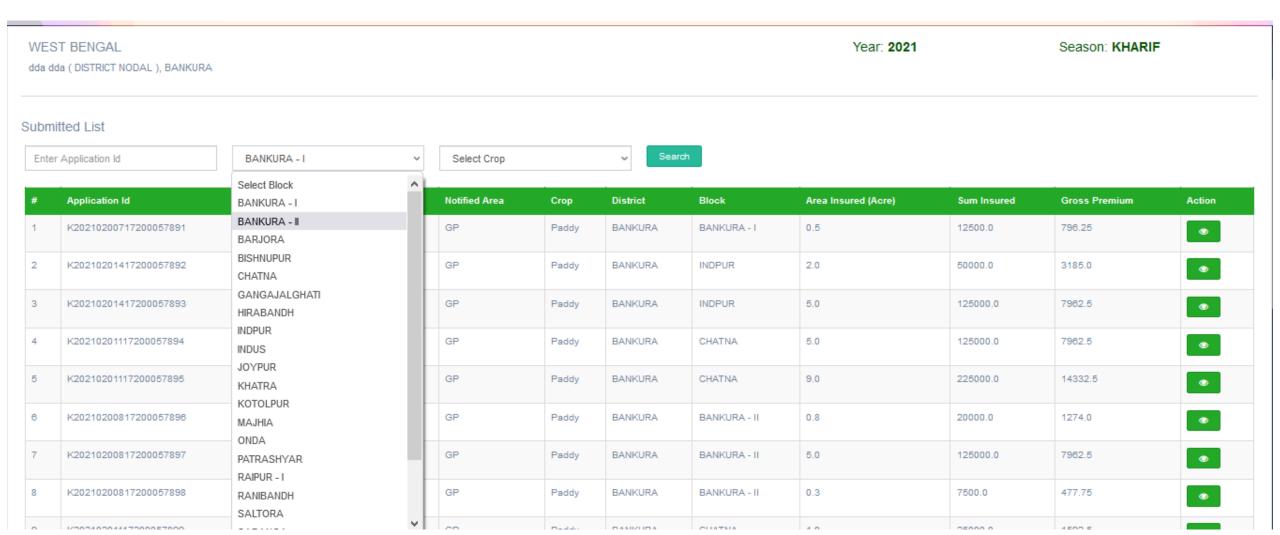
BANKURA - I

→ Select Crop

Search

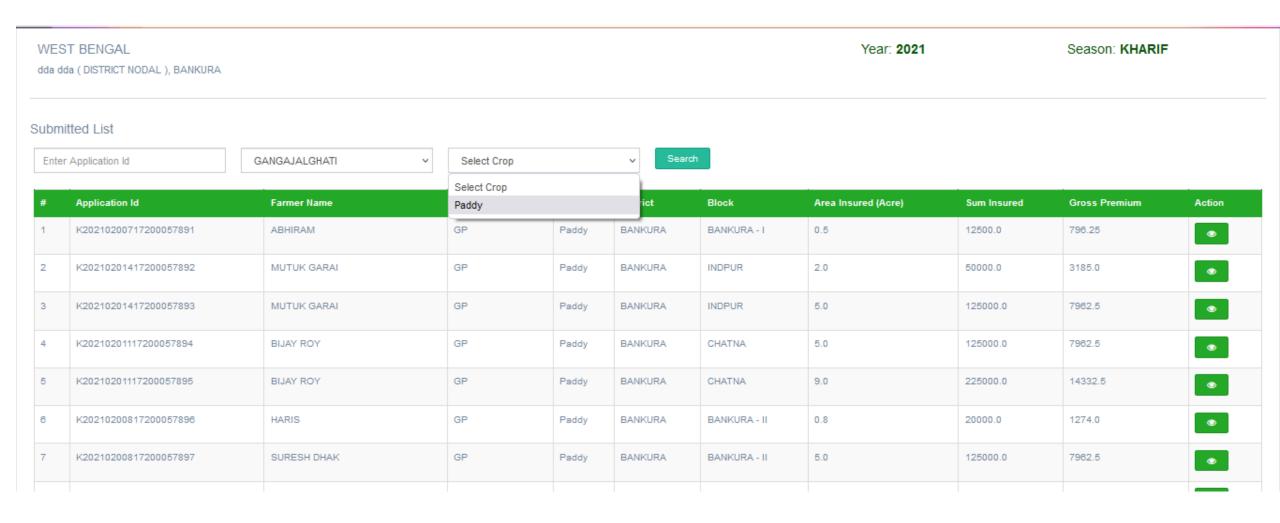
criter Appacation is		BANNUKA - I		Select Crop						
٠	Application Id	Farmer Name	Notified Area	Crop	District	Block	Area Insured (Acre)	Sum Insured	Gross Premium	Action
1	H20210200717200057891	ASHIRAM	GP	Paddy	BANKURA	BANKURA - I	0.5	12500.0	796.25	•
2	K20210201417200057892	MUTUK GARAI	GP	Paddy	BANKURA	INOPUR	2.0	50000 0	3185.0	•
3	K20210291417200057883	MUTUK GARAI	GP	Paddy	SAWURA	INCPUR	5.0	125000.0	7962.5	•
4	K20210201117200057894	BLIAY ROY	GP	Paddy	BANKURA	CHATNA	5.0	125000.0	7962.5	•
6	K20210201117200057895	BUAY ROY	GP	Paddy	BANKURA	CHATNA	9.0	225000 0	14332.6	•
6	H20210200817200057898	HARIS	GP	Paddy	SANKURA	BANKURA - II	0.8	20000.0	1274.0	•
7	K20210200817200057897	SURESH DHAK	GP	Paddy	BANKURA	BANKURA - II	50	125000 0	7962.5	•
8	H20210200817200057898	RAMASH	GP	Paddy	BANKURA	BANKURA - II	0.3	7500.0	477.76	•
9	K20210201117200057899	PARIKSHIT GORAL	GP	Paddy	BANKURA	CHATNA	1.0	25000.0	1592.5	•
10	K20210201117200057900	ANANDA MANDAL	GP	Paddy	BANKURA	CHATNA	0.25	6250.0	398.13	•
										_

SEARCH FILTERS- Search through Block



SEARCH FILTERS- Search through CROP.

(This option is only accessible after selecting the desired Block)



Viewing an Application using the View button from the Submitted List.

WEST BENGAL Season: KHARIF Year: 2021

dda dda (DISTRICT NODAL), BANKURA

Farmer Details

Application Id K20210200717200057891

Voter Card WB27183573490

Name as per Epic ABHIRAM

Age 18

Mobile No. 7555555555

Voter ID Proof Document

Application Source Bank

KCC Card

Father's/ Husband's Name MADAN GHOSH

Gender OTHERS

Farmer Category OTHER

Nominee Name MAHADEB CHOWDHURY

Aadhar Card Number 456678543223

KB No

Relation with the Farmer WIFE

Caste ST

Relation with Nominee DAUGHTER

Farmer's Residential Address

Address KOL

Gram Panchayat BIKNA

Crop Details

District BANKURA

Notified Unit GP

Block BANKURA - I

District BANKURA

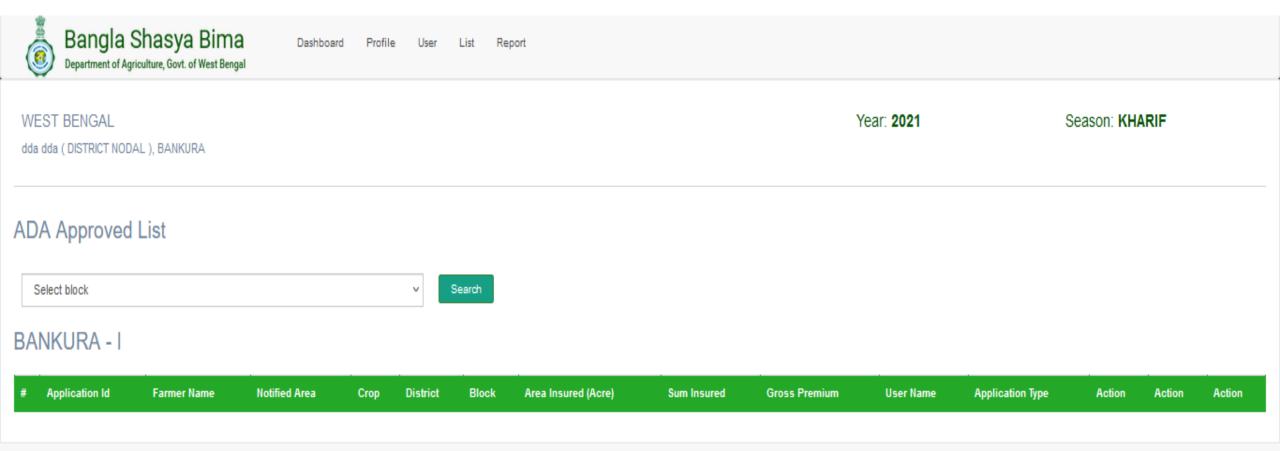
Village AGRA

Block BANKURA - II

Pin Code 765567

Crop PADDY

5. ADA APPROVED LIST



 Here the applications, approved by the Block Nodal (Asst. DA) will be shown.

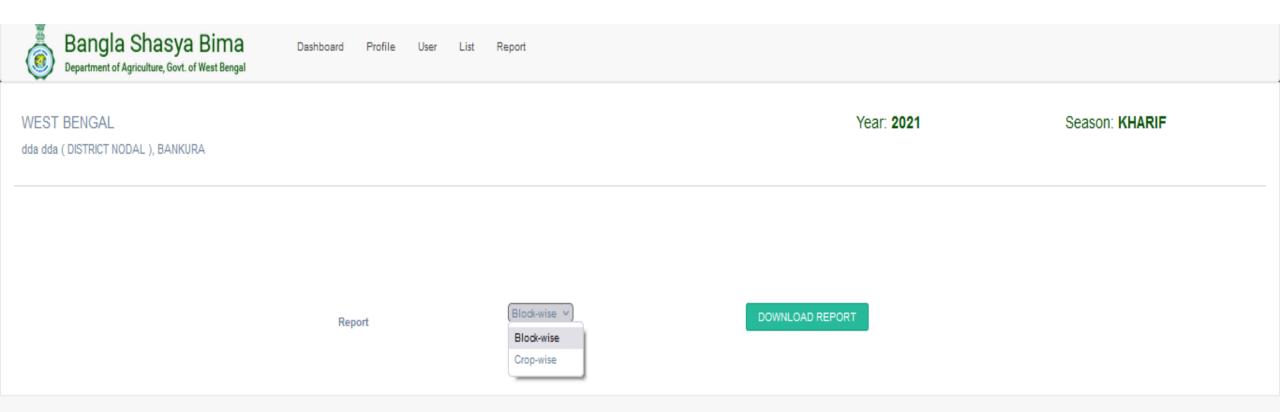
- It is from here, that DDA(Admn) can **APPROVE**, **REVERT or VIEW** applications after approval of the applications by the block nodal.
- Blocks can be selected from the SELECT BLOCK filter drop-down, as per convenience.

6. DDA – APPROVED LIST

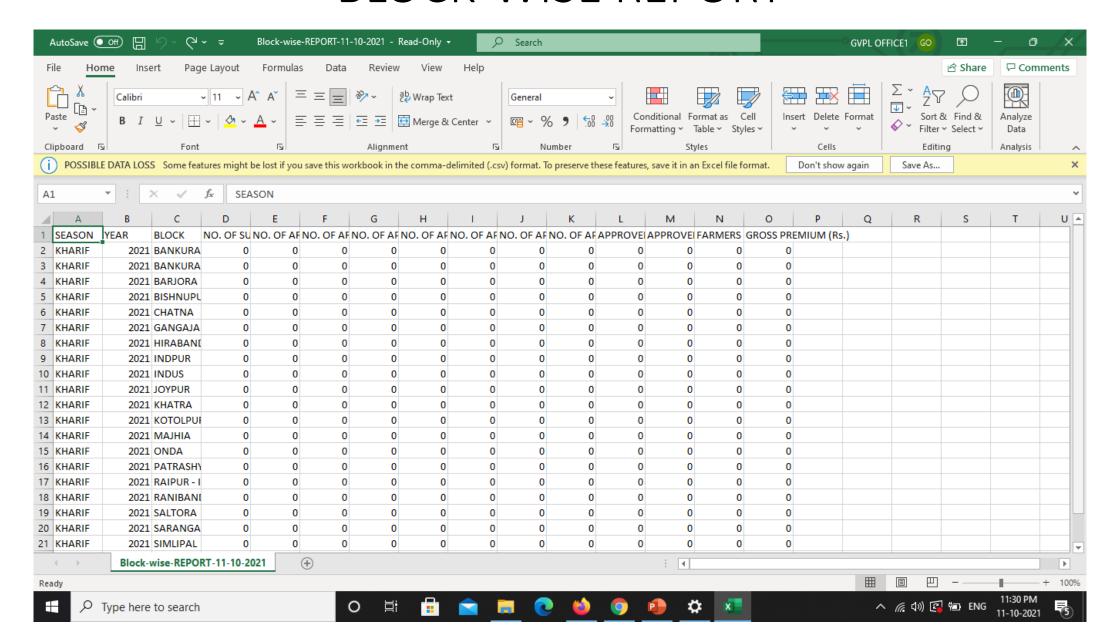
• Here the applications, approved by the DDA(Admn) officer will be shown. From here, the approved applications have moved to SNO.

710	7 ID-117 IPPTOTOG EIOC											
I	Enter Application Id	Voter Card No.		Name		Search				Displaying all 1	Displaying all 15 applications	
#	Application Id	Farmer Name	Notified Area	Сгор	District	Block	Area Insured (Acre)	Sum Insured	Gross Premium	User Name	Application Type	Action
1	K20210200717200057988	KAJAL DEY	GP	PADDY	BANKURA	BANKURA - I	7.0	175000.0	11147.5	insurance_intermediary	insurance_intermediary	•
2	K20210200717200057975	QGEGGEEG	GP	PADDY	BANKURA	BANKURA - I	2.0	50000.0	3185.0	insurance_intermediary	insurance_intermediary	•
3	K20210200717200057988	VCFCFCFGCG	GP	PADDY	BANKURA	BANKURA - I	21.0	525000.0	33442.5	insurance_intermediary	insurance_intermediary	•
4	K20210200717200057985	CFGBBBB	GP	PADDY	BANKURA	BANKURA - I	1.1	27500.0	1751.75	insurance_intermediary	insurance_intermediary	•
5	K20210200717200057987	GOPAL BAURI	GP	PADDY	BANKURA	BANKURA - I	0.14	3500.0	222.95	insurance_intermediary	insurance_intermediary	•
6	K20210200817200057935	MAZIBAR RAHAMAN	GP	PADDY	BANKURA	BANKURA - II	0.5	12500.0	796.25	insurance_intermediary	insurance_intermediary	•
7	K20210200817200057954	UTTAM PARAMANIK	GP	PADDY	BANKURA	BANKURA - II	10.0	250000.0	15925.0	insurance_intermediary	insurance_intermediary	•
8	K20210200817200057995	AADHER CHK	GP	PADDY	BANKURA	BANKURA - II	2.6	65000.0	4140.5	insurance_intermediary	insurance_intermediary	•
9	K20210200717200057985	ABUBAKKAR SEKH	GP	PADDY	BANKURA	BANKURA - I	4.0	100000.0	6370.0	insurance_intermediary	insurance_intermediary	•
10	K20210200717200057982	KAJAL KESH	GP	PADDY	BANKURA	BANKURA - I	1.0	25000.0	1592.5	insurance_intermediary	insurance_intermediary	•
11	K20210200717200057979	AJAY MALLYA	GP	PADDY	BANKURA	BANKURA - I	10.0	250000.0	15925.0	insurance_intermediary	insurance_intermediary	•
12	K20210200717200057990	TEST	GP	PADDY	BANKURA	BANKURA - I	4.0	100000.0	6370.0	insurance_intermediary	insurance_intermediary	•
13	K20210200717200057978	SS	GP	PADDY	BANKURA	BANKURA - I	5.0	125000.0	7982.5	insurance_intermediary	insurance_intermediary	•

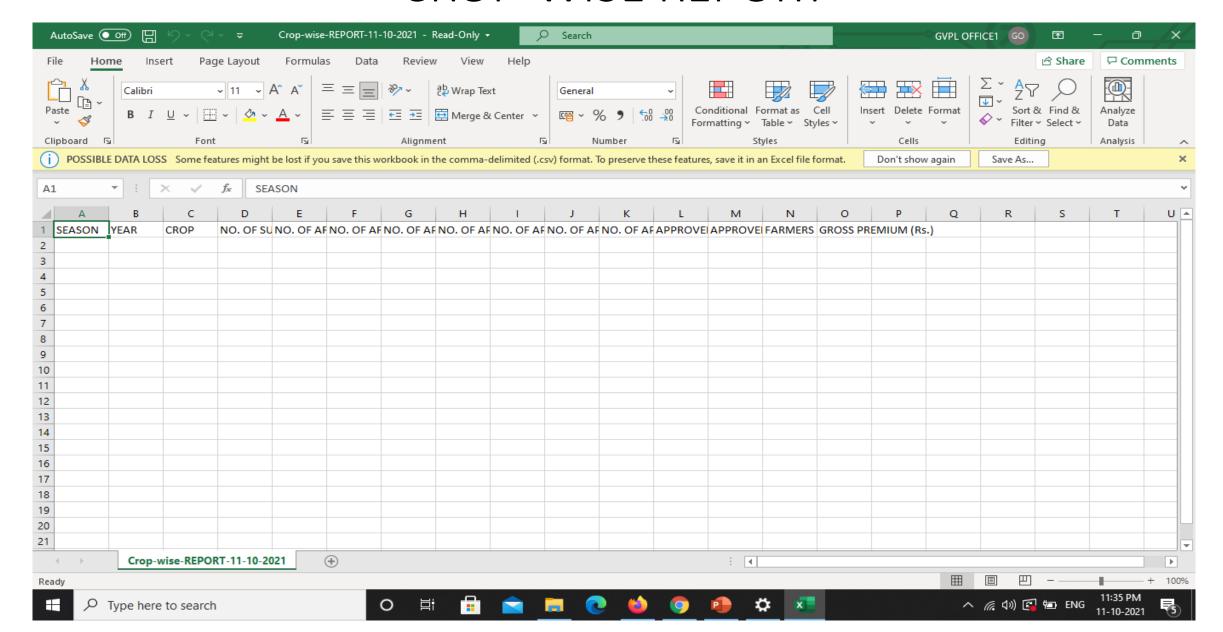
6. REPORT



BLOCK-WISE REPORT



CROP-WISE REPORT



THANK YOU





Developed by

A STEP - IIT Kharagpur Incubated Co. In Collaboration with

